

ARKANSAS DEPARTMENT OF HUMAN SERVICES  
OFFICE OF FINANCE AND ADMINISTRATION  
NOTICE OF RULE MAKING

Pursuant to the U.S. Omnibus Budget Reconciliation Act of 1981 and Ark. Code Ann. 20-76-201 the Chief Fiscal Officer of the Department of Human Services issues proposed changes to the Social Services Block Grant (SSBG) Program Manual to be effective February 15, 2004.

Under this proposal the following significant changes will be made:

- Section 2000 – Revised to incorporate organizational changes within the Department of Human Services (DHS) (1) Implementation of Act 1717 of 2003 which created a Division of Behavioral Health Services and transferred the DHS Division of Mental Health Services and the Arkansas Department of Health, Alcohol and Drug Abuse Prevention into the Division. (2) Consolidation of the Office of Fiscal Management and the Office of Administrative Services into the Office of Finance and Administration.
- Section 4210 – Deleted reference to Administrative Services
- Section 5000 – Changed wording from Administrative Services to Office of Finance and Administration
- Section 5630 – Changed from Chief “Administrative” Officer to “Fiscal” Officer
- Appendix A-3 – Service Delivery Areas - Deleted the statement that Area boundaries correspond to planning boundaries utilized by all divisions and offices with the exception of the Division of Children and Family Services and the Division of Aging and Adult Services. All divisions and offices utilize the Area boundaries for SSBG planning, but some do not utilize the boundaries for other planning.
- Appendix C. 05.C – Deleted “Unit for reporting is one (1) hour of service.”
- Appendix C. 23.B, 25.B, 29.B and 43.B – Changed name of Division to Division of Behavioral Health Services
- Appendix C. 23.C - Added unit 00, Intake and Assessment for Substance Abuse and revised the definition of unit 40, Diagnosis and Evaluation
- Appendix C. 24.B – Deleted “Direct” services under Geographic Availability
- Appendix C. 46.C and 53.C – Revised the time limits for services 4651, 4652, 4654, 4655, 4690, 5311 and 5312 to correspond to Medicaid rates.
- Instructions for the DHS-0145 – Revised Office name and slot number
- DHS-160 – Revised slot number
- Appendix E – Updated in accordance with the current Catalog of Federal Domestic Assistance

Copies of the proposed changes may be obtained by writing the Department of Human Services, Office of Financial Management, P.O. Box 1437, Slot W405, Little Rock, AR 72203-1437 or calling 501-682-6586 or by e-mailing [dianne.cooper@mail.state.ar.us](mailto:dianne.cooper@mail.state.ar.us). Alternate formats (large print, audio tape, etc.) will be provided upon request. All comments must be submitted in writing within 30 days of the date appearing below or 30 days following the date of the first newspaper notice, whichever is the longest period.

The Department of Human Services is in compliance with Titles VI and VII of the Civil Rights Act and is operated, managed and delivers services without regard to age, religion, disability, political affiliation, veteran status, sex, race, color or national origin.

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Jerry Berry, Chief Fiscal Officer  
Arkansas Department of Human Services

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Date